

**DOWNTOWN ORILLIA MANAGEMENT BOARD**

**SPECIAL MEETING AGENDA**

Tuesday September 6, 2016

6:00PM

in the DMB Board Room

33 Mississaga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

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Present: Ron Spencer, Dianne Cipolla, Susan Willsey, Allan Francoz, Michael Knight, Mary VanSinclair,

Regrets: Al Wallace, Rick Sinotte, Councillor Pat Hehn

Also Present: Lisa Thomson-Roop, Courtney Thompson (staff)

**1. Open Session**

**2. Chair – Ron Spencer**

**3. Call to Order – 6:00pm**

**4. Approval of Agenda –Carried.**

**5. Disclosure of Interest**

11.a Financial Report – Michael Knight declared as he is the owner of Co-op Parking (payee)

**6. Deputations**

**7. Minutes**

**8. Closed Session**

There are no Closed Session items.

**9. Correspondence – Information Items**

**10. Correspondence – Action Items**

a. RNR Resources - Orillia Sports Facilities - Advertisement Opportunity

**Motion 1**

**Moved: Michael Knight**

**Seconded: Mary VanSinclair**

**“THAT the Downtown Orillia Management Board enter into a contract with RNR Resources for an end wall at Barnfeild Point at cost of \$850.00 from September 2016- August 2017;**

**AND THAT the cost be debited from the 2016 Signage account.**

**Carried.**

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b. OMAH and Friends of The OPP Museum – Wanted – Celebrity Bail & Jail Event  
*Receive as Information.*

c. Leslie Fournier- Streets Alive! 150 Maples  
*Sponsorship discussion move to after budget discussion.*

**11. Reports**

a. Financial Report  
Michael Knight declared as he is the owner of Co-op Parking.

**Motion 2**

**Moved: Allan Francoz**

**Seconded: Susan Willsey**

**“THAT the Downtown Orillia Management Board pay the financials presented in the September 6th, 2016 Financial Report as presented in the amount of \$8,742.58.”**

**Carried.**

b. 2017 DMB Budget

**Motion 3**

**Moved: Dianne Cipolla**

**Seconded: Allan Francoz**

**“THAT the Downtown Orillia Management Board approve the 2017 Budget “A” incorporating a 0% increase with the following changes for approval at the 2016 BIA Annual General Meeting:**

- **Addition of \$5000.00 for administration of signage bylaw fee from City of Orillia.**
  - **Addition of the cost of a truck under the fee for maintenance from City of Orillia.”**
- Carried.**

*Direction: Hydro costs – talk to Orillia Power again.*

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c. 2017 Streets Alive! Sponsorship

**Motion 4**

**Moved: Susan Willsey**

**Seconded: Mary VanSinclair**

**“THAT the Downtown Orillia Management Board sponsor the 2017 Streets Alive! 150th Celebration project in the amount of \$10,000 provided the following conditions are met:**

- **The scale of the project is completed as presented (50 Sculptures stretching the entire BIA from the waterfront to Albert Street**
- **The DMB approves the placement locations of the sculptures before issuing payment;**
- **The kickoff event not require a Mississaga Street closure;**
- **AND THAT sales by artists and outside vendors be prohibited;**

**AND THAT \$8,000 of Sponsorship be debited from the 2017 Seasonal Promotions Accounts;**

**AND THAT \$2000 of the Sponsorship be debited from the 2016 Community Event Sponsorship Account.”**

**Carried.**

*Direction: Send letter explaining this is a one-time sponsorship in celebration of the 150<sup>th</sup> anniversary.*

d. Downtown Parking Business Plan

*Receive as information*

*Committee is able to meet Thursday or Friday next week.*

e. Façade Improvement Panel

**Motion 5**

**Moved: Susan Willsey**

**Seconded: Allan Francoz**

**“THAT the Downtown Orillia Management Board approve a Façade Grant in the amount of \$3957.30 to Aaron Russel of 2524918 Ontario Inc., owner of 70 Mississaga Street East. This is 40% of the \$9893.25 estimated improvement;**

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**AND THAT the payment be issued on completion of the improvement and submission of paid receipts and a photo of the new façade to the DMB office.”**

**Carried**

**12. Deputation Motions**

**13. Date of Next Meeting – September 20, 2016**

**14. Adjournment – 7:48PM**